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Minutes
Policy Board Meeting
May 7, 2025

Cynthia McCarty, Chairperson, called the meeting to order at 4:15 pm.

1. Approval of Minutes

-Motion to accept the minutes from March 2024 –B. LeClair and second J. Stapley: Motion carried, unanimous.

2. Fiscal Report

Denise submitted a monthly report of the current status of NCTRC

- -Motion to accept the fiscal report dated May 2025 – C. Butts and second A. Waldron: Motion carried, unanimous.

3. Reports and Communications

Director's report attached

5. New Business

Denise presented the proposed budget for the NCTRC. As of this evening the numbers have not yet been finalized, so we are using last year's numbers (\$190,102)

- Motion to approve the 2025 -2026 FS10 in the amount of \$190,102 - T. Figoni and second B. Fregeau: Motion carried, unanimous.

In the case of a cut, we will also vote on a contingency budget in the amount of \$126,723. This will hold many challenges as the amount doesn't even cover the director's salary or benefits. We will need to change many things in the center if this is the amount we get. If that happens we will meet again to brainstorm.

- Motion to approve the 2025 - 2026 Contingency budget in the amount of \$126,723 - V. Washburn and second M. Niquette: Motion carried, unanimous with J. Stapely abstaining

The professional learning opportunity application has been posted online. If we get applicants we will meet to discuss on July 21 at 11am. Anyone is welcome to come. Denise will send out a reminder for policy board members to share.

Bailey Fregeau requested to attend an SLP conference in July. The conference is in Washington DC. She is requesting conference registration and travel (but not lodging). Bailey will continue to offer classes at the NCTRC with the information gleaned from this event.

- Motion to approve Bailey Fregeau attending the SLP conference in July (pending funding) not to exceed the amount of \$1500 C. McCarty 2nd C. Butts: Motion carried, unanimous B. Fregeau abstaining

We came up with the idea at the self-study to buy laptop computers to replace the old desktops in the lab. This will enable people to move around, connect to the wireless, etc. We will come up with systems to make it work (sign outs, cart, docking station, etc).

-Motion to approve (pending budget approval) purchasing 12 laptops for the lab B. Fregeau 2nd B. LeClair: motion carried, unanimous

At the April Self-study we also discussed a flyer to advertise the NCTRC. Heather will make a QR code and the flyer can be printed and put in faculty rooms or shared online.

Results from the needs assessment (so far) were shared with the group. We will use the suggestions to plan what professional learning will be done during the year and beyond.

6. NYSUT

Jeanette did not attend the RA, but continues to reach out to representatives on behalf of the North Country. Jeanette also shared the NYSUT year in review and reminded us that the union has accomplished a lot. Member benefits also offer long term health insurance at an affordable price. Many of us are navigating health care with our parents; it's a reminder to plan ahead.

In NYSUT United, the North Country continues to make the state and the local area proud, please read the article when you have a moment.

Review Timeline/Upcoming Events

- NCTRC Monthly Meeting Dates 2025-2026
 - October 1, 2025
 - January 7, 2026
 - March 4, 2026
 - May 6, 2026
- ✓ Motion to adjourn, made by C. McCarty, at 5:17 p.m.; seconded by C. Butts -Motion carried. unanimous

Next meeting will be October 1, 2025 starting at 4:15 p.m. @ NCTRC.

Attendance Records May 7, 2025 Policy Board Meeting Quorum Present

Present:

Kaitlyn Jubert
Amanda Trombley
Vicki Washburn
Bethany LeClair
Heather Walsh
Tammi Kreckel
Angie Waldron
Bailey Fregeau
Catherine Butts
Theresa Figoni
Jeanette Stapley
Steven Patnode
Melissa Niquette
Jennifer Kowalczyk
Cynthia McCarty

Northeastern Clinton Central School
Northern Adirondack CSD
Retired Teacher, Clinton County
Plattsburgh City Schools
Willsboro
Moriah Central School
CVES
LEA Representative
Peru Central School
Saranac Central School
Retired Teacher, Essex
Chazy Central School
Bouquet Valley School
Business Person, Mountain Lake PBS
Chairperson, SUNY Plattsburgh

Also Attending:

Denise Sypek
Amanda Bokus

NCTRC Director
Saranac Central School

Absent:

Kathleen Morse

Keene CSD

April Myers-Lautenschuetz
Dan Liegel
Jennifer Goodwin
Kyle Lang
Laura Corey

Parent representative
AuSable Valley Central School
Beekmantown
Ticonderoga Central School
Schroon Lake Central School

Minutes Submitted by Denise Sypek, Director 5/8/2025