



Room 545 Sibley Hall
Plattsburgh State University
Plattsburgh, NY 12901
Phone: 518.564.5000
Fax: 518.564.5001
nctrc5000@gmail.com
<https://northcountrytrc.com>

**Minutes
Policy Board Meeting
October 7, 2026**

Cindy McCarty, Chairperson called the meeting to order at 4:25 pm.

Approval of Minutes

- Motion to accept the minutes from May 2026 - A. Lautenschuetz and second M. Newcombe: Motion carried, unanimous.

Fiscal Report

Bailey submitted a monthly report of the current status of NCTRC (Attached)

- Motion to accept the fiscal report dated October 2026 - T. Fioni and second V. Washburn: Motion carried, unanimous.

Reports and Communications

- Director's Report attached

New Business

-Motion to elect Cynthia McCarty as chairperson and Vicki Washburn as Vice Chairperson for the 2026-2027 grant year: M. Niquette and second H. Walsh: Motion carried, unanimous.

Bailey presented information regarding her transition to director and Denise Sypek's retirement as director of NCTRC, including the summer transition.

A new representative for Northern Adirondack School is needed for the policy board, as Amanda Trombley contacted Bailey on 10/7 to be removed from the board. Bailey contacted the NAC union president to assist with filling the spot.

Theresa, April and Marcia presented information on the new Development, Construction and Execution of Professional Learning Team. Theresa spoke regarding changes that this team hopes to make this year including updating templates given to instructors for the RFP process. April and Marcia added information about discussions regarding the value of online versus in-person courses, and the value of reviewing RFPs as a group.

Vicki presented information regarding the New Teacher Support professional learning team. It has been a challenge to get in touch with new teachers in this area, and emails were sent to local union presidents and other stakeholder groups. Ideas were discussed on how to get the flyer out to local first year teachers. The first meeting (scheduled for October 19th) may be postponed if RSVP numbers are low.

Bailey met with instructors this summer to present information about changes to the RFP process and course alignment with NYS initiative Portrait of a Graduate. Instructors requested use of a universal online Learning Management System. Moodlecloud will be piloted starting in the winter as a new LMS for the NCTRC. Eddie Vega (instructor) has created an online course for instructors to learn the new system.

Bailey presented changes to the website, including adding a shared google calendar so people can see what is happening at the NCTRC. Future ideas for increasing online presence were discussed including addition of social media presence, and possibly working with an outside agency to improve the website design.

The board discussed the need for a new presentation computer for the front room of the NCTRC.
-A.Lautenschuetz motioned and second C. McCarty to purchase a new computer: motion carried, unanimous.

Jennifer Kowalczyk presented on the Mountain Lake PBS Tapestry of New York workshop being offered at the NCTRC in November. She gave information regarding the layout of the workshop, and handed out flyers for Policy Board members to disperse to their school districts.

The board discussed future ideas for how to enhance professional development opportunities for teachers, including bringing back professional learning opportunities for local teachers.

Review Timeline/Upcoming Events

- **NCTRC Monthly Meetings 2026-2027**
 - January 20, 2027
 - March 3, 2027
 - May 12, 2027

Motion to adjourn meeting made by C. McCarty at 5:31 pm and A.Morrow seconded: Motion carried, unanimous.

Next Meeting date will be January 20th, 2027 at 4:15pm @NCTRC

Attendance Records October 7, 2026 Policy Board Meeting Quorum Present

Present:

Cynthia McCarty	Chairperson, SUNY Plattsburgh
Heather Walsh	Willsboro
Vicki Washburn	Retired Teacher, Clinton County
April Myers-Lautenschuetz	LEA Representative
Theresa Figoni	Saranac Central School
Melissa Niquette	Bouquet Valley School
Tammi Kreckel	Moriah Central School
Marcia Newcombe	Plattsburgh City Schools
Jennifer Kowalczyk	Business Person, Mountain Lake PBS
Angie Waldron	CVES
Jennifer Kowalczyk	Business Person, Mountain Lake PBS
Allison Morrow	Parent Representative
Leighann Greene	AuSable Valley Central School

Absent:

Kathleen Morse	Keene CSD
Liz Martin	Peru Central School
	Northern Adirondack CSD
Kyle Lang	Ticonderoga Central School
Lee Silvernail	Schroon Lake Central School
Megan McCarty	Beekmantown
Kaitlyn Jubert	Northeastern Clinton Central School
Steven Patnode	Chazy Central School

Also Attending:

Bailey Fregeau	NCTRC Director
Amanda Bokus	Saranac Teacher

Minutes Submitted by Bailey Fregeau, Director 10/8/2026



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SUNY Plattsburgh, New York 12901
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nctrc5000@gmail.com

To: NCTRC Policy Board Members

From: Bailey Fregeau

RE: Budget

Date: October 7, 2026

Attached you will find the budget overview of expected revenues and amounts received in the NYSED account for the fiscal year beginning July 1, 2025. Expenses to date are reflected in this report. Detailed spreadsheets are on file with specific categories.

Grant

Total Amt.

\$ 190,102.00

<u>Codes</u>	<u>Amount</u>	<u>Expenditures</u>	<u>Unencumbered</u>
400 P Serv.	\$182,852	\$0	\$67,670
450 Supplies	\$3155	\$0	\$3155
460 Travel	\$1699	\$0	\$1699
Indirect costs PCS	\$2396	\$0	\$2396
Total	\$190,102	\$0	\$74,920



NCTRC Director's Report

October 2026

Week of July 1 - July 4

- Bailey's official start date (Denise continues to help)
- Field Trips to Canada Starts

Week of July 5 - 11

- Teachers and Therapy Dogs Starts
- Global Celebrations Starts
- Mindful Walking Starts
- Montreal in a Day Starts

Week of July 12 - 18

- Organized and Inspired Starts
- Reading Grant Meets

Week of July 19 - 25

- Beyond Behavior Starts
- Reading Grant Meets

Week of July 26 - August 1

- Teachers and Therapy Dogs Meet
- Reading Grant Meets
- Steve Hartmann's Kindness 101 starts
- Canva Craze Starts

Week of August 2 - 8

- Teaching in Season Starts
- TCIS meets
- Reading Grant meets
- Canva Craze meets

Week of August 9 - 15

- Plattsburgh Teachers Association Meets
- From Field to Classroom starts
- Reading Grant Meets



NCTRC Director's Report

October 2026

Week August 16 - 22

- Back to School Bootcamp starts
- Social Work department meets
- EHH Welcome

Week of August 23 - 29

- CSD department meets
- Practicum meets
- EDU 240 meets
- Education Department Meeting
- Adolescence Ed Meeting

Week of August 30 - September 5

- EDU 465 meets
- EDU 120 meets
- Bailey starts full time

Week of September 8 - 12

- EDU 201 meets
- DKG meets

Week of September 13 - 19

- Professional Learning Team (Syllabus Review) meets
- Practicum meets

Week of September 20 - 26

- Bailey presents to Mark Richard's class
- EDU 120 meets
- EDU 465 meets
- NCLEC meets
- Professional Learning Team (New Teachers) meets

Week of September 27 - October 3

- EDU 201 meets